Revised 30 April 2026
Previous version: 1 February 2021

CONSTITUTION AND BYLAWS OF

CLAN HOPE of CRAIGHALL SOCIETY - WORLDWIDE

ARTICLE 1

OBJECTS

Section 1 To promote and foster the Clan Spirit and to provide a focal point for, and a means of expressing, Clan sentiment and to keep Clan members in touch with one another in all parts of the World.

Section 2 To encourage and promote the study and preservation of the history, folklore, literature, music, treasure and traditions of the Clan Hope, and such other subjects as may be of common interest to the members.

Section 3 To provide opportunities for Clan members, especially the younger ones, to learn about the heritage and history of Scotland. To contribute to the existing body of knowledge and experience indigenous to the Clan or to the Scottish heritage. To participate in games, events or gatherings where the Clan could reasonably benefit from such participation.

Section 4 To acquire and hold objects of historical or cultural interest to the Clan.

ARTICLE II

MEMBERSHIP

Section 1: Regular Membership shall be open to all of any Hope lineage, including direct and indirect descendants, relatives, spouses and friends. A Regular Membership pays an annual fee as established by the Executive Board.

Section 2: Family Membership shall entail the same requirements and privileges as the Regular Membership but will include as members, in addition to the main member, the spouse and children under sixteen years of age. Dues for this category will be as determined by the executive board.

Section 3: Life Membership -meets the same requirements and has the same privileges as a Regular Membership but pays a single payment or an instalment plan as established by the Executive Board to satisfy the dues requirements in perpetuity.

Section 4: Honorary Membership is an appointed position by approval of the Executive Board with the same privileges as a Regular Membership at no cost to the appointee. Honorary membership shall be conferred on the basis of eminence and distinction and/or

outstanding service to the Association and, while not restricted to, is normally also afforded to members of the Peerage.

Section 5: Provisions:
A: If contact is lost with a Life Member or Honorary Member for more that 24 months, if requested by the Membership Secretary and approved by the Executive Board, the Member can be removed from the Clan's active mailing list.

B: If Contact is re-established by a Life or Honorary Member with the Clan and verified by the Membership Secretary, the member shall be reinstated.

C: If a Life Member passes away leaving a Spouse who is actively involved in the Clan, the Life Membership passes to the said Spouse, but not to the Children.

Section 6: Applications for membership shall be made, in writing directly to the President of the Association or the Membership Secretary. All applications shall be reviewed by the President and the Membership Secretary. Any questions of eligibility for membership shall be submitted to the Executive Board for approval or disapproval.

Section 7: All members whose dues are current are designated as Active Members. Only active members are eligible to hold elected or appointed office or other positions in the organization. Only active members are eligible to vote in general or other elections.

Section 8: Any member, active or inactive, may resign membership in Clan Hope by submitting a written and signed statement of their desire to do so to the President or Membership Secretary."

ARTICLE III

OFFICERS AND THEIR ELECTION

Section 1: The Chief Of Clan Hope Of Craighall, as recognized by the Court of Lord Lyon and The Standing Council of Scottish Chiefs is the Supreme Commander of Clan Hope. To assist in the operation of the Organization, provision for a number of elected officers has been established.

Section 2: The Elected Officers of the Association shall be President, Vice-President, Treasurer, General Secretary and Membership Secretary. The Officers shall perform the duties as outlined in these Bylaws and any such duties customarily incident to their offices.

Section 3: Officers duties:
A: The President shall be the Chief Executive Officer of the Association and shall preside at all meetings, when present. The President shall have the additional authority to appoint committees, which would act to better accommodate the business of the Association and its objectives. The President shall appoint those filling all non-elected positions.

B: The Vice-President shall preside at all meetings where the President is absent. The Vice-President shall perform all other such duties as may be assigned by the President.

C: The General Secretary will be responsible for keeping records of all business of the organization, maintaining minutes of all meetings of the Association or of the Executive Board, handling all formal correspondence of the Association as well as such duties as usually fall to this office not made the responsibility of other officers and appointees.

D: The Treasurer is the Chief Financial Officer of this Association and shall maintain accurate financial records for the Association. The Treasurer shall be responsible to complete and maintain all records required to maintain non-profit status for the Association. The Treasurer shall under normal circumstances be a signatory of all checks, notes or other financial documents of the Association. All checks or other payments over an amount to be determined by the Executive board shall be counter-signed by the President and/or General Secretary or other such officer as designated by the Executive Board. The Treasurer shall provide the Officers of the Association an annual financial report no later than February 1st of each new year.

E: The Membership Secretary shall be responsible to process all applications for membership in accordance with these bylaws. The Membership Secretary shall maintain an accurate record of all members.

Section 4: An Executive Board is hereby established and shall consist of all elected officers and Regional/State Commissioners. Elected officers of the previous Executive Board will serve for one year to provide continuity.

Section 5: Regional or State Commissioners shall be appointed by the President with the approval of the Executive Board and these commissioners shall become members of the Executive Board by virtue of their office. A Regional/State Commissioner is responsible to further the purposes of the organization within their geographical area by securing new membership and making information about the Clan and the Association accessible at Highland Games and other appropriate events within the appropriate area to those of the Hope lineage and friends.

Section 6: A Convener for any country other than the United States may be appointed by the President for a period not to exceed two years and may be reappointed. A convener is not a member of the Executive Board and the duties shall parallel those of Regional or State Commissioners.

Section 7: Nominations for any office shall be submitted to a nominating committee appointed by the President on a date not less than ninety (90) days prior to notification of the members of the nominees. The nominating committee shall then prepare a ballot, which shall be mailed, or transmitted digitally, to every active (dues paid up to date) member, in good standing, of the Association. The ballot may also be included in the Association Newsletter. Ballots must include a date by which they must be returned to the Nominating committee. All ballots shall be opened and tabulated by the nominating

committee and reported to the membership by mail or digital transmission. The person receiving the highest number of votes for each office shall be declared elected. Officers shall serve a term of three years beginning upon the date of their installation and until the installation of their successor

Section 8: Newly Elected Officers shall be installed as soon as possible following their election. The installation shall consist of the affirmation of the following question, proposed by the Installing Officer: "Do you agree to discharge the duties of your respective office(s) faithfully, impartially, and to the best of your ability?"

Section 9: Any vacancy which may occur in any office, excluding President, shall be filled by election by the remaining members of the Executive Board, which Officer shall then serve until the expiration of the term of the previously vacated office, when the office shall then be filled by election by the members of the Association.

ARTICLE IV

VOTING:

Section 1: Only dues paying members my vote, members who are not current on their membership dues are not eligible to vote during any election.

A: Each individual member gets one vote

B: Each family membership gets two votes, one for the primary member and the second for their spouse/partner. Children are not eligible to vote, unless they have their own paid-up membership

Section 2: Prior to the start of ballot counting, the membership secretary shall provide the election committee with an up-to-date list of all members who are current on their dues and are eligible to vote.

Section 3: The election committee will tabulate all ballots and provide a written copy to the president, the chairperson of the election committee shall read the election results to those present at that meeting.

Section 4: Results of all election will be posted in the minutes of the meeting and in the next regularly scheduled clan newspaper.

ARTICLE V

MEETINGS

Section 1: The annual meeting of this Association shall be held at such location and time as determined by the Executive Board.

Section 2: The Executive Board may meet at such times or places as necessary, and called by the President or by a majority of the Executive Board. The Executive Board may also meet through the use of telephones, digital media or other communication devices to consider a necessary action, which may be adopted by concurrence of a majority of the Executive Board members.

ARTICLE VI

DUES

Section 1: The fiscal year for the Association shall be from January 1st through December 31st.

Section 2: The amount of the annual dues for a Regular and Family Memberships shall be established by the Executive Board. The one time fee for Life Membership or an equivalent instalment plan shall be established by the Executive Board.

Section 3: There will be no refunds of dues. For members joining during the year, dues may be prorated at a schedule as determined by the Executive Board.

Section 4: No clan officer or member shall receive payment, assets or gratuities from the society's funds whether raised from membership dues or other methods.

Section 5: The assets and income of the organisation shall be applied solely in furtherance of its above-mentioned objects and no portion shall be distributed directly or indirectly to the members of the organisation except as bona fide compensation for services rendered or expenses incurred on behalf of the organisation.

Section 6: In the event of the organisation being dissolved, the amount that remains after such dissolution and the satisfaction of all debts and liabilities shall be transferred to another organisation with similar purposes which is not carried on for the profit or gain of its individual members.

ARTICLE VII

APPOINTED OFFICERS

Section 1: The President, at his/her discretion, shall appoint from the membership a Chaplain, Genealogist, Parliamentarian, Clan Hope Newsletter Editor, Regional/State Commissioners, and any other such position as would reasonably benefit the Association.

Section 2: All Office Holders do so as unpaid volunteers and are not entitled to any financial reward or payment for their services.

ARTICLE VIII

COMMITTEES

Section 1: The President, with the approval of the Executive Board, shall establish such committees, as he shall deem necessary and helpful to the functioning of this Association.

ARTICLE IX

QUORUM

Section 1: The quorum at the annual meeting shall be those members, in good standing, in attendance at the annual meeting.

Section 2: The quorum of the Executive Board shall consist of one-half (1/2) of the Officers of the Association.

ARTICLE X

PARLIAMENTARY PROCEDURE

Section 1: Robert's Rules of Order, most recent edition, shall be followed by this Association for Normal Clan business.

Section 2: If the President, who is the Chief Executive Officer for the clan, receives a report that an Officer is performing in a substandard manner, has lack of cooperation or unsuitability for their position, the following procedure would be followed. The President would review the situation with the Executive Board and upon their recommendation exonerate, discipline or remove from office, the Office in question.

ARTICLE XI

AMENDMENTS

Section 1: These Bylaws may be amended at the Annual Meeting, or at other times, as required, by two-thirds (2/3) vote of those responding to a ballot, provided written notice of the proposed change has been given to the members. Amendments may be proposed by the Executive Board or by written request of Five (5) members in good standing in the Association.

ARTICLE XII

RECOGNITION

Section 1: PRESIDENT EMERITUS. This organization resolves to acknowledge past Presidents for their leadership and dedication to the Clan. This status will be bestowed on each President as he or she steps down. This would be retroactive to previous Presidents.

Section 2: HONOR ROLL. This organisation resolves to establish an Honor Roll to acknowledge the dedication and contributions to the Clan of individual members and Officers. Presentations will be announced at the Annual General meeting and recorded in the Clan Hope Newsletter.

I declare under penalty of perjury that the foregoing is a true and correct copy of the Bylaws for the CLAN HOPE of CRAIGHALL SOCIETY - Worldwide.

Secretary: Cynthia Hope Henderson Dated: 30 April 2026